

Play HQ and the new Registration Process

Introduction to the new system

Basketball Victoria has introduced a new registration process. It has been through a trial period with other associations and is being rolled out state-wide from this coming season.

There are still items to be “tweaked” going forward and we will need to be a little patient. Information on the background of the decision to develop this new system can be found here;

<http://basketballvictoria.com.au/registration/>

What this means for Sharks Families and Players

Basketball Victoria has stated in the above link there are no additional fees. This is not the case for players in the SBA competition.

Basketball Victoria will be charging a yearly fee of \$25 each for junior players and \$39 for seniors. As everyone is registering for the first time with this system, the charge will apply for this season. It will not appear for the following Summer competition if you have played Winter. BV have stated this charge had come through the associations and had been part of the team registration fees which SBA passed onto the clubs each season. SBA has advised they will not be reducing the amount they charge the clubs for team registrations, choosing to use the funds to help with the new court costs.

When you register each player for a season, there will be the BV charge (if applicable) and a \$10 SBA charge which occurs each season. This charge has been part of the registration for each player every season and was deducted from the fees paid to the clubs. This is why Sharks have reduced our fees by \$10.

It is a fairly simple process to register for next season, but we have included some step by step instructions which may answer some questions as you go.

How to register

From the BV website “If your association or club has been set up and registrations are open, parents / adult participants should have access to a registration link via their association or club website or by visiting PlayHQ.com. First time users will need to set up a PlayHQ profile at PlayHQ.com, then can easily register their dependents or themselves to the relative competition season link.”

Sign up to **PlayHQ**

 [Registering on behalf of someone else?](#)

If you are registering on behalf of a family member or dependant, please ensure that you create this PlayHQ account using your details. You will be able to provide details of the registrant later. 

It is important the initial profile is of the parent/guardian. This initial profile is not to register individual players. For instance, if you have two or more children, this profile will be “returned” to to register each child. At this stage each player will need to be registered (and paid for) individually.

The information required for this first step is fairly basic and will require email verification.

First name*

Kathy

Last name*

Pratt

Email*

[Redacted]

Mobile number*

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[Redacted]

Set a password*

..... 

Password must meet the following requirements:

- At least 1 uppercase letter
- At least 1 number
- At least 1 special character (excluding + or =)
- Be at least 8 characters

By clicking Sign up, you agree to our [Privacy Policy](#) and [Terms of Use](#).

Sign up

Verify your account

Please enter the verification code that we sent to **akpratt@bigpond.com** in order to activate your account.

Verification code*

[Redacted]

Confirm code

Resend code

Once you have created your login and verified it, you should then end up back at the following screen. The process above will only be required to be done once. It is this account you will log into to manage your family's (and your own) registrations.

Please log in with your PlayHQ account

 Your account has been verified. Please log in.

Email*

Password*

Log In

[Forgot password?](#)

I don't have an account yet

Create an account

You will have been sent a link to directly register, but it can also be found here, with the discover clubs option.

Welcome to PlayHQ!

We're focused on delivering elite customer experiences for sporting participants and simplifying administration for sporting codes, associations, clubs and their participants. We bring grassroots sports, players and venues together on a single platform-everything from signups, payments, live scoring, stats and competition management all in the one place.

PlayHQ has partnered with Basketball Victoria and is live with a new cloud-based platform delivering world-class experiences for participants and saving time for sporting administrators.

Click to discover fixtures and ladders or register to play at your local association or club.

[Discover associations →](#)

[Discover clubs →](#)



**Game
schedule**



**Ladder
rankings**



**Stats &
results**



**Quick
registration**



**One
Account**



**Multi-profile
management**

The link provided by Sharks should bring you here – choose “Get started”

Register to **Beaumaris Sharks Basketball Club** as a:

 **Player, Coach or Team Manager**

Season information

Junior Domestic Competition, Winter 2020

Southern Basketball Association

14 Apr 2020 - 13 Sep 2020

Pricing information

Sharks fees for Winter Season 2020:

1st player \$250

2nd player: \$230

3rd player: \$210

4th player \$190

Please note the introduction of the \$25 Basketball Victoria fee to be paid annually from Winter season 2020. For more information about this fee please refer to the Club email,

Additional information

To access family discounts for 2-4 players please contact Kathy at treassharks@gmail.com for a discount code BEFORE registering code. Thanks :)

Have a great season!

[Get started →](#)

Log in here with the details you've created.



Beaumaris Sharks Basketball Club

Please log in with your  account

Email*

Password*

Log in

[Forgot password?](#)

I don't have an account yet

Create an account

The following page is where you can choose to register yourself, or someone else.

Choose User	Choose Role	Participant Details	Fees & Products	Payment & Summary
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Please choose who you would like to register

I am registering myself

[Redacted]

I am registering someone else

(Participant will be linked to my account)

Register new family member or dependant

Continue →

Back

The next step is to choose the role for which you are registering for. "Player" will require payment of fees as part of the process. "Coach" and "Team Manager" do not have any payment requirements.

Choose User	Choose Role	Participant Details	Fees & Products	Payment & Summary
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Register as a:

	Player	<input checked="" type="radio"/>
	Coach	<input type="radio"/>
	Team Manager	<input type="radio"/>

[Continue →](#)

[Back](#)

Please complete the Additional Details if known. Singlet number is important at this stage as it is the only way at present to enter the information into the system. Please make sure you only enter a number if you already have a singlet. If you are a new player and yet to pick a singlet up yet, don't enter a "desired" number. It may not be able to be assigned due to size availability and other singlet numbers in the team. The option also appears at the bottom of this page to enter the details of an additional parent or guardian.

Additional Details

Provide details of team and/or name of players to play with*

Please add singlet number if known*

Parent/Guardian details

First name*

Last name*

Email*

Mobile number*

Parent/Guardian address is the same as the participant's address.

[Add another parent/guardian](#)

Emergency Contact

Please complete the following information to ensure we maintain a current record of contact information for your emergency contact.

First name*

Last name*

Relationship*

Email*

Mobile number*

Save and Continue →

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Clicking on “Save and Continue” will bring up the Fees and Products page, which shows the applicable fees for this season. This is not the page where vouchers can be applied for discounts – that will occur in the Payment section.

Choose User	Choose Role (Player)	Participant Details	Fees & Products	Payment & Summary
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Fees

DESCRIPTION	PRICE
Basketball Victoria Annual Participant Licence - Junior ⓘ Basketball Victoria	A\$25.00
Association Player Registration Fee Southern Basketball Association	A\$10.00
Club Player Registration Fee Beaumaris Sharks Basketball Club	A\$250.00
Sub-Total	A\$285.00

By ticking this box, I acknowledge I have read the [terms and conditions](#), understand and agree to abide by the governing bodies' rules, and competition by-laws.

Checkout →

If you click on the information button next to the Basketball Victoria Licence it will provide you with a blurb on what is included in this charge.

If you have voucher codes, enter it in the box under the Total price given. Click on apply to adjust the amount due before completing the Payment details on the left hand side.

Choose User	Choose Role (Player)	Participant Details	Fees & Products	Payment & Summary
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Payment

Credit/Debit Card

 This payment is secured with SSL encryption.

Card number*

1234 1234 1234 1234

Card Expiry*

MM / YY

CVC*

CVC

Billing Address

Address*

e.g. Apt 5, 100 Smith St

Suburb*

Please type

State*

Please Select

Postcode*

Please type

Country*

Australia

[Confirm purchase →](#)

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Order summary

Basketball Victoria Annual Participant
Licence - Junior A\$25.00
Basketball Victoria

Association Player Registration Fee A\$10.00
Southern Basketball Association

Club Player Registration Fee A\$250.00
Beaumaris Sharks Basketball Club

Total **A\$285.00**

Enter a voucher code

[Apply](#)

The clicking on Confirm Purchase will finalise the registration process and you should receive a confirmation email.

If you have more players to register, or to register yourself as a team manager or coach, back you go!